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IWG/AM-13  
Control No. 443931  
29 June 1953

MEMORANDUM FOR: IWG

SUBJECT: Revised System for Designating IWG Papers

1. The following system of designating IWG papers is adopted as of this date, superseding that outlined in IWG/AM-1 of 22 September 1952.

2. Seven categories of IWG papers are established, each designated by a letter or letter combination, as follows: Agenda (A); Minutes (M); Administrative Memoranda (AM); Information Documents (ID); Working Papers (WP); Reports (R); and, IWG Cases.

3. The use of agenda, minutes, administrative memoranda, and case forms is apparent. A new series is being initiated--Information Documents (ID)--to serve as a vehicle for transmitting to members of IWG and to the Executive Committee, EDAC, those intelligence items which require no IWG work, but which are considered of general interest. The Working Paper (WP) series will cover all intelligence papers which are contributed either by individual member agencies or by IWG subgroups for review by IWG. (Reference: EDAC D-48, Attachment No. 2, Para. 2.D) Upon completion of IWG review, such working papers will (when appropriate) be reproduced in the form of final Reports and receive the (R) designation.

  
Executive Secretary  
Intelligence Working Group

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Distribution

Cat. B - All  
C - (1)  
D - All  
E - All

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